

Government of India
Staff Selection Commission

AADHAAR POLICY FOR CANDIDATES

This policy sets out the framework for the use of Aadhaar in the recruitment examinations conducted by the Staff Selection Commission (SSC). As part of the examination lifecycle, it is essential to authenticate the identity of candidates at multiple stages to ensure fairness, prevent impersonation, and uphold the integrity of the selection process. While traditional methods such as photograph and biometric verification are in use, Aadhaar-based authentication offers an additional, more robust mechanism that enhances convenience for genuine candidates.

SSC shall offer Aadhaar authentication as an optional facility at key stages of the recruitment process. These include: Aadhaar OTP-based authentication at the time of One Time Registration (OTR); Aadhaar Face Authentication at the stage of submitting applications; Aadhaar fingerprint or iris-based biometric authentication at the time of appearing in examination; Aadhaar authentication during Physical Efficiency/Standard Tests or Medical Examinations; and again at the stage of Document Verification and final Joining.

At no stage will the Aadhaar number be stored or retained by SSC locally. It will only be used for real-time authentication as per UIDAI's prescribed standards. During authentication, e-KYC details such as Name, Father's Name, Gender, Date of Birth, Address, and Photograph may be obtained with the candidate's explicit consent to enable verification and ease of application processing.

Candidates who opt for Aadhaar authentication will be subject to fewer procedural checks during the examination process. Since their identity would have been confirmed through Aadhaar, such candidates will not be rejected solely due to discrepancies in photograph or signature. They will also be allowed entry to the examination venue closer to the gate closing time, as physical verification formalities will be minimal.

Candidates who choose not to provide Aadhaar must instead upload supporting documents for each of the following details: Name, Father's Name, Gender, Date of Birth, Address, and Photograph. Documents accepted for this purpose include PAN Card, Passport, Voter ID, Driving License, Birth Certificate, School Certificates, Utility Bills, Bank Passbook,

Rent Agreement, and a recent passport-sized photograph. These documents must be clear, up-to-date, and verifiable.

Such candidates will be required to report at least two hours before the scheduled gate closure time on the examination day. This is necessary to allow sufficient time for thorough manual verification at the venue, in order to prevent impersonation and fraudulent entries.

Further, Aadhaar-based authentication will also be extended to scribes and examination personnel. This will help SSC to monitor whether any individual has repeatedly acted as a scribe, cross-check their examination history, and evaluate their educational qualifications. Aadhaar usage in such contexts enhances transparency and accountability across all participants in the examination process.

While Aadhaar authentication remains a voluntary choice, SSC encourages candidates to avail this facility to benefit from quicker processing, improved identity assurance, and streamlined examination access. Misrepresentation of facts or submission of forged documents will lead to strict action including disqualification. The Commission retains the authority to revise this policy in line with evolving regulatory and operational requirements.
